

# MENTAL HEALTH REFERRAL FORM

TRY  smartsheet for FREE 

REFERRAL SOURCE			
AGENCY		PHONE	
LOCATION		EMAIL	
FORM COMPLETED BY		PHONE	DATE

RECEIVING AGENCY			
AGENCY		PHONE	
LOCATION		EMAIL	

CLIENT INFORMATION			
LAST NAME		FIRST NAME AND MI	
DATE OF BIRTH		GENDER	
SOCIAL SECURITY #		MEDICAID #	
INTERPRETER REQUIRED?		LANGUAGE REQUIRED	
GUARDIAN NAME		GUARDIAN RELATIONSHIP	
CLIENT'S ADDRESS		CELL PHONE	
		HOME PHONE	
		WORK PHONE	
		EMAIL	

PRESENTING CONCERNS / COMMENTS	
REASON FOR REFERRAL	
PATIENT AWARE OF REASON FOR REFERRAL? IF NOT, PLEASE EXPLAIN.	
SERVICE / SPECIALTY REQUESTED	
ADDITIONAL COMMENTS	

INSURANCE INFORMATION							
AUTHORIZATION REQUIRED?	YES	NO	AUTH #	# OF VISITS	AUTH EXP. DATE		
PPO	HMO	OTHER	INSURANCE PLAN				
INSURANCE ID	MEDICAL GROUP	PHONE #					
INSURANCE HOLDER'S NAME	RELATIONSHIP TO PATIENT	DOB					

RECEIVING AGENCY   DOCUMENTATION OF RECEIPT	
METHOD OF DELIVERY	DATE RECEIVED

## **DISCLAIMER**

Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk.