

# SOFTWARE SCOPE OF WORK TEMPLATE

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PROJECT NAME	
COMPANY NAME	
POINT OF CONTACT	
PHONE	
EMAIL	
COMPANY MAILING ADDRESS	
PROJECT LOCATION	
AUTHOR	
DATE	

## SOFTWARE SCOPE OF WORK

*What does the project entail? What are the delivery methods?*

SOFTWARE PROJECT DELIVERABLES

--

EXCLUSIONS

SOFTWARE MILESTONES			
DELIVERY DATE	TASK	GOODS REQUIRED	SERVICES REQUIRED

**SOFTWARE DEVELOPMENT LIFE CYCLE (SDLC)**

TASK	DESCRIPTION	COST
		<b>TOTAL</b>
<b>CONTINGENCY</b>		

**SOFTWARE REQUIREMENTS GATHERING**

TASK	DESCRIPTION	COST
		<b>TOTAL</b>
<b>CONTINGENCY</b>		

**SOFTWARE DESIGN**

TASK	DESCRIPTION	COST
		<b>TOTAL</b>
		<b>CONTINGENCY</b>

**SOFTWARE DEVELOPMENT**

TASK	DESCRIPTION	COST
		<b>TOTAL</b>
		<b>CONTINGENCY</b>

### SOFTWARE TEST AND INTEGRATION

TASK	DESCRIPTION	COST
		TOTAL
		CONTINGENCY

### SOFTWARE DEPLOYMENT

TASK	DESCRIPTION	COST
		TOTAL
		CONTINGENCY

**SOFTWARE OPERATIONALIZATION AND MAINTENANCE**

TASK	DESCRIPTION	COST
		<b>TOTAL</b>
		<b>CONTINGENCY</b>

**SOFTWARE QUALITY ASSURANCE**

TASK	DESCRIPTION	COST
		<b>TOTAL</b>
		<b>CONTINGENCY</b>

**SOFTWARE USER RESEARCH / USER EXPERIENCE (UX) RESEARCH**

TASK	DESCRIPTION	COST
		<b>TOTAL</b>
		<b>CONTINGENCY</b>

**SOFTWARE ROADMAP PLANNING**

TASK	DESCRIPTION	COST
		<b>TOTAL</b>
		<b>CONTINGENCY</b>

**SOFTWARE AGILE OR WATERFALL METHODOLOGY CONSIDERATIONS**

TASK	DESCRIPTION	COST
		<b>TOTAL</b>
		<b>CONTINGENCY</b>

**SOFTWARE CUSTOMER SERVICE**

TASK	DESCRIPTION	COST
		<b>TOTAL</b>
		<b>CONTINGENCY</b>





APPROVAL & COMMENTS

<b>PROJECT OWNER</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	
<b>PROJECT MANAGER</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	

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