

IT CAPACITY PLANNING TEMPLATE

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IT capacity planning details the current and future IT capacity needs. The IT capacity plan defines the resources that will be necessary to meet the organization's service requirements. This IT capacity planning template evaluates all IT services and their capacity requirements. It will help you plan for future growth with a response plan as you reach your capacity threshold.

CAPACITY PLANNING

SERVICE	CAPACITY REQUIREMENT	% INCREASE REQUIRED PER YEAR	CAPACITY THRESHOLD	RESPONSE PLAN

As you analyze the services IT provides to the business, evaluating the impact of downtime is essential. This business impact analysis chart can be used to fully understand the criticality of each service and why.

BUSINESS IMPACT ANALYSIS

SERVICE	IMPACT	COST OF IMPACT	DETAILS

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